

## **Application To Reserve The Members Room**

Reservations may be made for private use of the Members Room at Eagle's Pointe Golf Course Clubhouse. The room is available from 9AM till 11 PM. Applications must be submitted and the deposit money paid prior to using the room for any private function. For reservation approval, applications must be submitted at least seven (7) days prior to function.

A property owner must be in good standing with the Property Owner's Association and be present at all times during functions. The owner will be fully responsible for any damages, etc. caused by the property owner or their guests.

Large gatherings are discouraged. The room capacity is 70 or less. You will be held responsible for the actions and behavior of your guests.

All owners are required to clean up and dispose of all trash or garbage created by the event and must leave the room in good condition.

A deposit of \$75 is required with this application. Deposit will only be cashed if there is a clean-up or damage expense to the POA. Otherwise deposit checks will be destroyed. Check should be made payable to Eagle's Pointe POA.

## <u>Please note that it is suggested that you support the Grill Room at the Eagle's Pointe Golf Clubhouse and ask them to provide any food and drinks needed at your event.</u>

For reservations contact Kathy Bundy with Bundy Management @ 843-524-2207 x 229, email her at <u>kathy@bundyinc.com</u> or write her at: Eagle's Pointe POA P.O. Box 1225

Beaufort, SC 29901

| Members name                      | Property address | Telephone# |
|-----------------------------------|------------------|------------|
| Number of guests                  |                  |            |
| Nature of reservation             |                  |            |
| Date of reservation               |                  |            |
| Time of reservation               |                  |            |
| Are your POA assessments current? |                  |            |